

Inova CME Portal

Basic Tutorial

www.inova.org/cmeonline



Step 1:

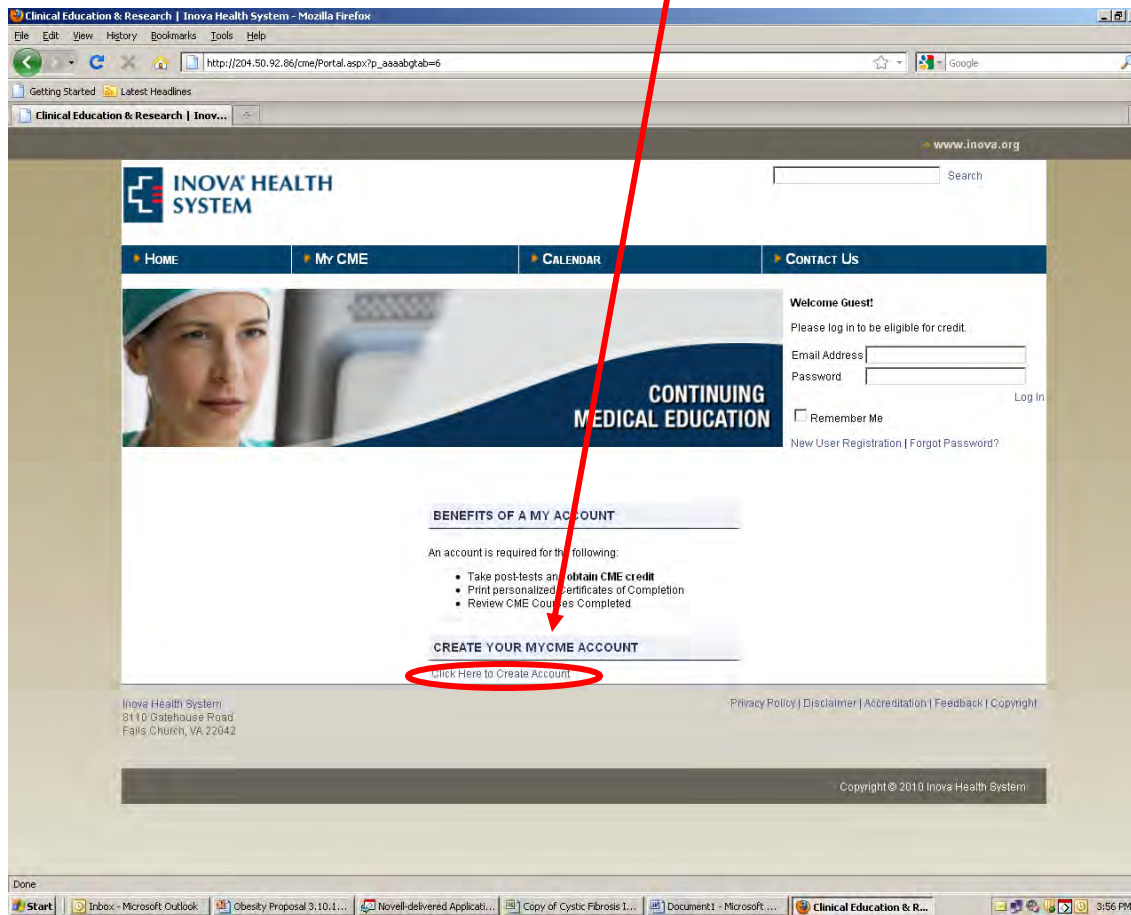
◆ Click New User Registration

The screenshot shows a Mozilla Firefox browser window displaying the Inova Health System website. The address bar shows the URL: <http://204.50.92.86/cme/Portal.aspx?lang=en-US>. The website header includes the Inova Health System logo and a search bar. A navigation menu contains links for HOME, MY CME, CALENDAR, and CONTACT US. A large banner for "CONTINUING MEDICAL EDUCATION" features a woman's face. Below the banner, there is a "Welcome Guest!" section with a login form (Email Address, Password, Remember me checkbox) and a "Log In" link. The "New User Registration" link is circled in red, and a red arrow points to it from the text "Click New User Registration". Other links include "Forgot Password?". The main content area is divided into "BROWSE BY SPECIALTY" (All Specialties, Pediatrics), "NEW COURSES BY SPECIALTY" (Pediatrics), and "UPCOMING PROGRAMS". The footer contains contact information for Inova Health System and copyright information for 2010.



Step 2:

- ◆ Click Create New Account



Step 3:

- ◆ Fill out all of the fields and hit submit

Clinical Education & Research | Inova Health System - Mozilla Firefox

File Edit View History Bookmarks Tools Help

http://204.50.92.86/cme/Portal.aspx?lang=en-US&p_aaaabgtab=6

Getting Started Latest Headlines

Clinical Education & Research | Inov...

CREATE NEW USER PROFILE

Please fill out this form to create your user profile.
* Required Fields

* Email

* Confirm Email

Please enter First Name followed by Last Name (e.g. John Smith M.D.)

* Name

* Password Confirm password

Fax Number

Address 1

Address 2

City

State/Province

Zip / Code

Country

Phone Number

Degree

* Professional Category

Select Specialty

Cancel Submit

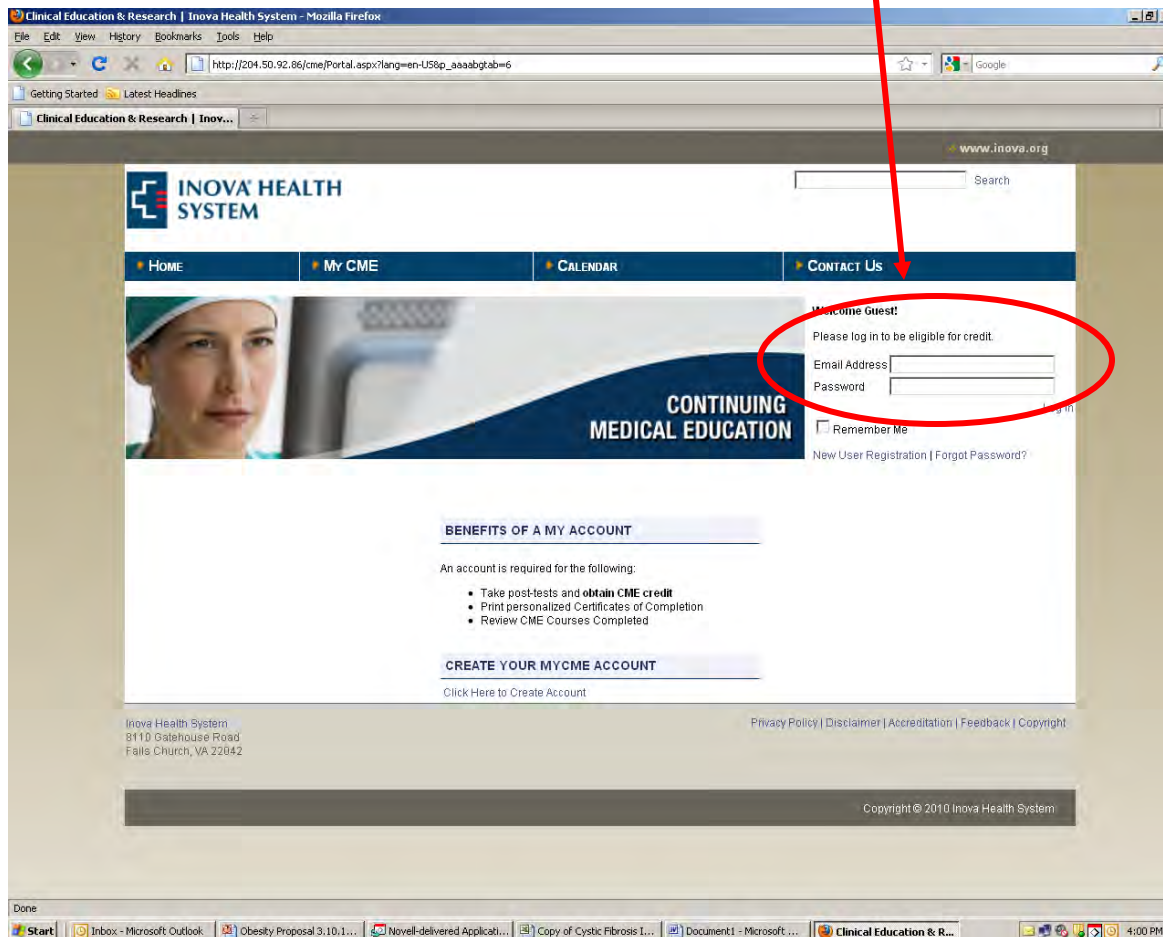
Done

Start | Inbo... - Microsoft Outlook | Obesity Proposal 3,10,1... | Novell-delivered Applicati... | Copy of Cystic Fibrosis 1... | Document1 - Microsoft... | Clinical Education & R... | 3:57 PM



Step 4:

- ◆ Sign-in with your new username and password and hit log-in. Your username is the email address you provided.



The screenshot shows a web browser window displaying the Inova Health System website. The browser's address bar shows the URL: http://204.50.92.86/cme/Portal.aspx?lang=en-US&p_aaaabgtab=6. The website header includes the Inova Health System logo and a search bar. A navigation menu contains links for HOME, My CME, CALENDAR, and CONTACT Us. A red arrow points from the text in the instruction above to the CONTACT Us link. Below the navigation menu is a banner for CONTINUING MEDICAL EDUCATION. The main content area features a login form with the following elements:

- Text: "Welcome Guest!"
- Text: "Please log in to be eligible for credit."
- Form fields: "Email Address" and "Password".
- Checkbox: "Remember Me".
- Links: "New User Registration" and "Forgot Password?".

Below the login form is a section titled "BENEFITS OF A MY ACCOUNT" with a list of benefits:

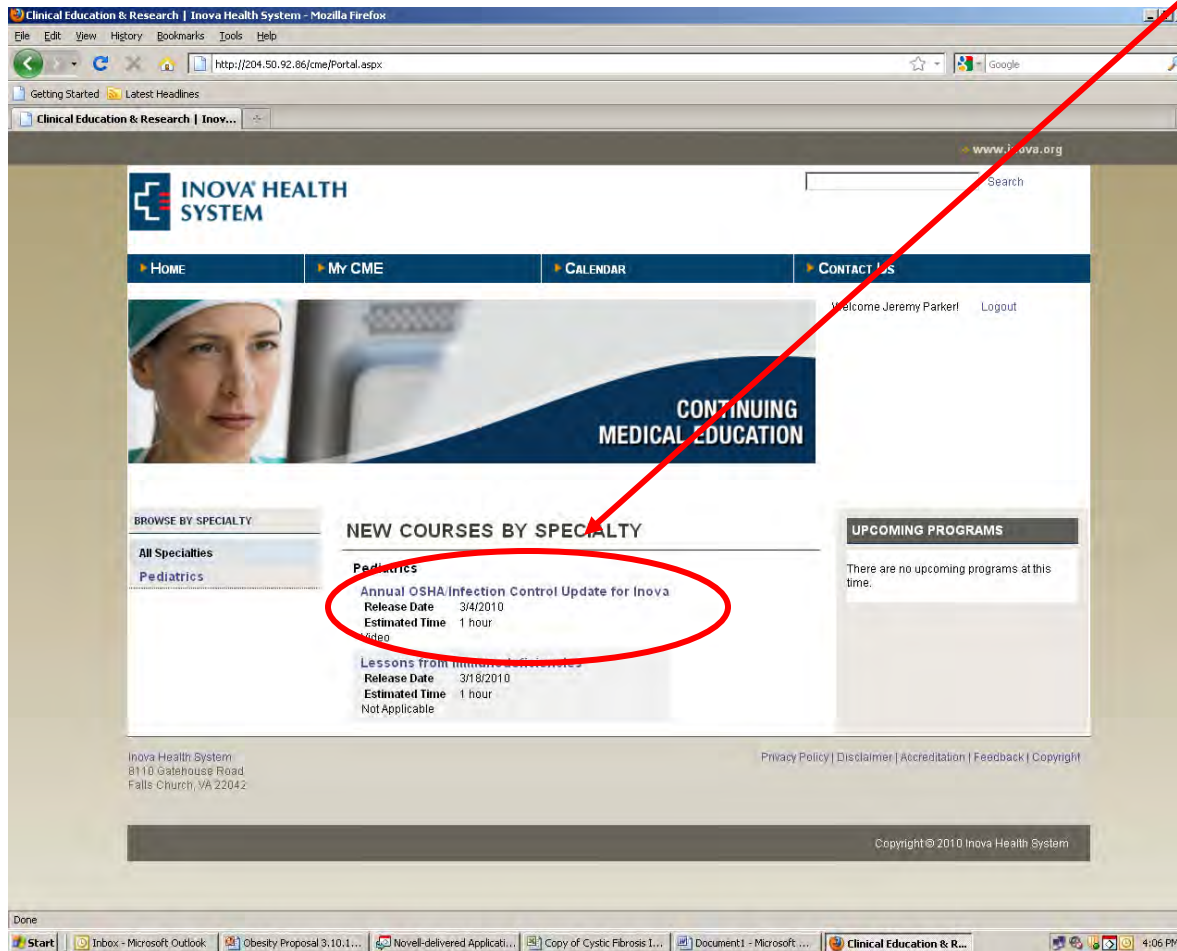
- An account is required for the following:
 - Take post-tests and **obtain CME credit**
 - Print personalized Certificates of Completion
 - Review CME Courses Completed

Below this list is a section titled "CREATE YOUR MYCME ACCOUNT" with a link: "Click Here to Create Account". The footer of the website includes the Inova Health System address (8110 Gatehouse Road, Falls Church, VA 22042) and copyright information (Copyright © 2010 Inova Health System).



Step 5:

- ◆ Click on the course you are interested in viewing.



The screenshot shows a web browser window displaying the Inova Health System's Clinical Education & Research portal. The page features a navigation menu with 'HOME', 'MY CME', 'CALENDAR', and 'CONTACT US'. A banner for 'CONTINUING MEDICAL EDUCATION' is visible. Below the banner, there are sections for 'BROWSE BY SPECIALTY' (with 'All Specialties' and 'Pediatrics' options), 'NEW COURSES BY SPECIALTY', and 'UPCOMING PROGRAMS'. The 'NEW COURSES BY SPECIALTY' section lists two courses under 'Pediatrics':

Course Title	Release Date	Estimated Time
Annual OSHA Infection Control Update for Inova	3/4/2010	1 hour
Lessons From the Trenches	3/18/2010	1 hour

The first course, 'Annual OSHA Infection Control Update for Inova', is circled in red. A red arrow points from the instruction 'Click on the course you are interested in viewing.' to this course. The 'UPCOMING PROGRAMS' section indicates there are no upcoming programs at this time. The footer includes contact information for Inova Health System and a copyright notice for 2010.



Step 6:

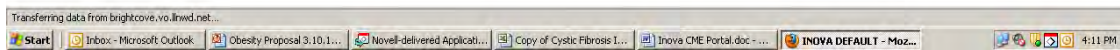
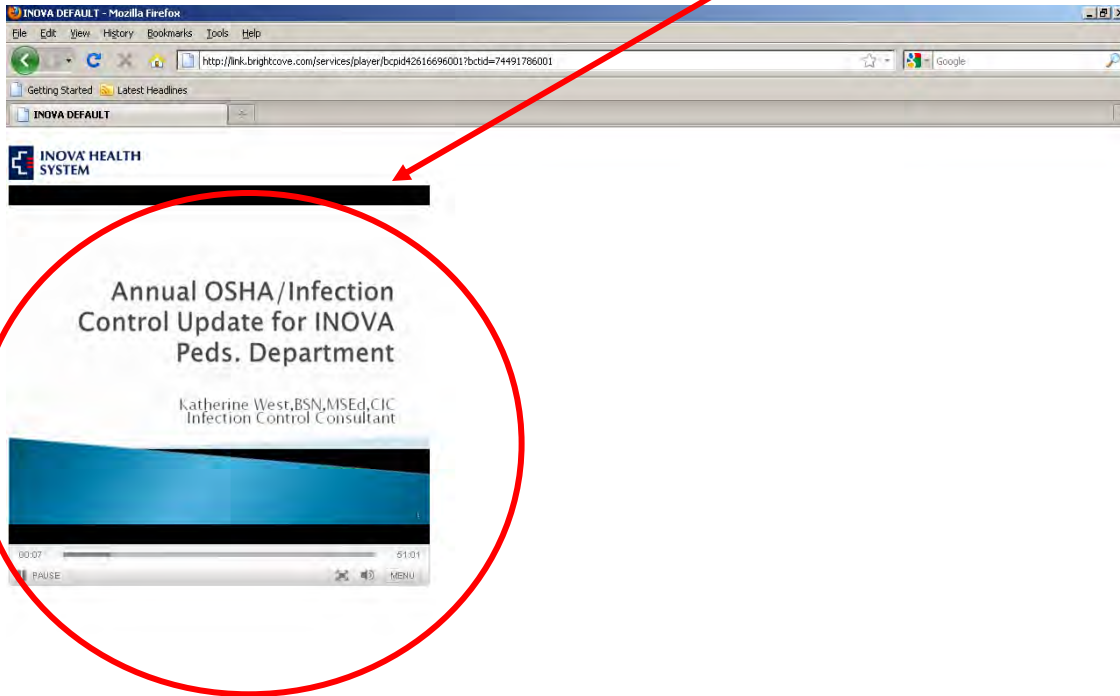
- ◆ Scroll down to the bottom of the page and click begin activity.

The screenshot shows a Mozilla Firefox browser window displaying a CME portal page. The page content includes sections for 'ACCREDITATION STATEMENT', 'FACULTY DISCLOSURE STATEMENT', and 'SPONSORS'. At the bottom of the page, there is a 'TAKE THE COURSE' section with a 'Begin Activity' button circled in red. A red arrow points from the top right of the page towards the 'Begin Activity' button. The browser's address bar shows the URL: http://204.50.92.86/cme/Portal.aspx?p_aaaaggvvalue=868674fa-a74a-45d3-a8ab-c2e96113d079&p_aaaabgtab=3. The taskbar at the bottom shows several open applications, including Microsoft Outlook and a file named 'Obesity Proposal 3.10.1...'. The system clock shows 4:09 PM.



Step 7:

- ◆ Watch the entire CME video.



Step 8:

- ◆ After you finish watching the video scroll back to the top of the web page and click on the link to take the course evaluation and post-test. You must complete the post-evaluation and post-test to receive CME credit. You will have two chances to get 80% of the questions correct. If you fail the post-test twice you will not receive credit for the CME.

The screenshot shows the Inova Health System website interface. The main content area displays the course title "Annual OSHA Infection Control Update for Inova". Below the title, there are fields for "Release Date" (3/1/2010) and "Expiration Date" (3/4/2011). A table shows "Number of Credits" as 1 and "Estimated Time of Completion" as 1 hour. The "DESCRIPTION" section is partially visible. Under the "HANDOUTS" section, a link labeled "CLICK ICON TO TAKE TEST" is circled in red. A red arrow points from the top right of the page towards this link. The "TECHNICAL REQUIREMENTS" section indicates that there were no technical requirements found for this course. The "FORMAT" section shows the format as "Video". The "PRESENTER" section lists "Katharine Mast, MD".



Step 9:

- ◆ Complete the course evaluation and click submit. This will take you to the post-test.

Record View - Did this activity meet your educational expectations: Mozilla Firefox

http://204.50.92.86/default.aspx?template=cmeEvalu&record=d74de456-7e6e-4684-9dce-fa06115fcded&course=666674fa-a74a-45d3-abat

INOVA HEALTH SYSTEM Inova Health System

EDITING THE COURSE EVALUATION TEMPLATE

Question: Did this activity meet your educational expectations:
Answer: [dropdown menu]

Question: Teaching effectiveness of the faculty:
Answer: [dropdown menu]

Question: Were the learning objectives for the activity met:
Answer: [dropdown menu]

Question: Was this activity clinically relevant:
Answer: [dropdown menu]

Question: Was your knowledge of the subject matter increased:
Answer: [dropdown menu]

Question: Would you like to hear more on this topic:
Answer: [dropdown menu]

Question: Did you perceive any commercial bias:
Answer: [dropdown menu]

Question: Why you make any changes to your practice? Explain:
Answer: [text area]

Question: What changes you might make to your practice:
Answer: [text area]

Question: Comments and Future Topic Suggestions
Answer: [text area]

Cancel Submit

SydneyPLUS v4.1.0.74 - Inova Health System

Done

Start | Inbox - Microsoft Out... | Obesity Proposal 3.10... | Novall-delivered Appl... | Copy of Cystic Fibrosi... | Inova CME Portal.doc... | Record View - Did t... | Clinical Education & Re... | 4:20 PM



Step 10:

- ◆ Complete the post-test and click submit worksheet.

The screenshot shows a Mozilla Firefox browser window displaying a post-test page. The page title is "Annual OSHA/Infection Control Update Post-Test". The user is identified as "Jeremy Parker". The score is 0%. The test consists of five multiple-choice questions:

Question 1
1. Infection control concerns regarding healthcare worker clothing has lead some countries to new dress codes that eliminate;

- a. Watches, rings and white coats
- b. White coats and ties
- c. Ties, watches and rings
- d. All of the above

Question 2
2. Vaccine shortages are related to;

- a. Companies leaving the marketplace
- b. Manufacturing and production problems
- c. Not stocking enough
- d. All of the above

Question 3
3. Current vaccine shortages include;

- a. HBV vaccine, MMR
- b. MMR, Influenza, Hib
- c. Adult HBV and Hib
- d. Adult HBV, Hib, MMR

Question 4
4. Severe pediatric H1N1 cases have presented with;

- a. Staph pneumonia
- b. Fulminant myocarditis
- c. Acute respiratory distress syndrome
- d. All of the above

Question 5
5. H1N1 readiness review identified the following problems;

- a. Actual case number is unknown, rapid testing is needed
- b. Rapid testing is needed, need to account of severity of illness
- c. Need new vaccine manufacturing process, need to account of severity of illness
- d. All of the above

A red arrow points from the top right of the page to the "Submit Worksheet" button at the bottom left, which is circled in red. The browser's taskbar at the bottom shows several open applications, including "Inbox - Microsoft Out...", "Obesity Proposal 3.10...", "Novell-delivered Appli...", "Copy of Cystic Fibrosi...", "Inova CME Portal.doc...", "Record View - 4/7/...", and "Clinical Education & Re...". The system clock shows 4:23 PM.



Step 11:

- ◆ All of the correct answers will appear in green and all of the wrong answers will appear in red. Click Close Window to return to the main portal.

Record View - 4/7/2010 1:22:53 PM - Mozilla Firefox

File Edit View History Bookmarks Tools Help

http://204.50.92.86/default/ViewRecord.aspx?template=quizWork¤ttemplateuser=3bbec514-5f86-48f8-b0e9-6c9354300f75&record=1e1f94a5-2c3...

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Clinical Education & Research | Inova Health System

Record View - 4/7/2010 1:22:53 PM

Date/Time Created: 4/7/2010 1:22:53 PM
Title: Annual OSHA/Infection Control Update Post-Test
Admin: Jessica Parker
User: Jerem Parker
Passed: No
Score: 0%

Answers:

Question 1
1. Infection control concerns regarding healthcare worker clothing has lead some countries to new dress codes that eliminate;

- a. Watches and white coats
- b. White coats and ties
- c. Ties, watches and rings
- d. All of the above

Question 2
2. Vaccine shortages are related to;

- a. Companies leaving the market place
- b. Manufacturing and production problems
- c. Not stocking enough
- d. All of the above

Question 3
3. Current vaccine shortages include;

- a. HBV vaccine, MMR
- b. MMR, Influenza, Hib
- c. Adult HBV and Hib
- d. Adult HBV, Hib, MMR

Question 4
4. Severe pediatric H1N1 cases have presented with;

- a. Stach pneumonia
- b. Fulminant myocarditis
- c. Acute respiratory distress syndrome
- d. All of the above

Question 5
5. H1N1 readiness review identified the following problems;

- a. Actual case number is unknown, rapid testing is needed
- b. Rapid testing is needed, need to account of severity of illness
- c. Need new vaccine manufacturing process, need to account of severity of illness
- d. All of the above

Close Window. Go to My CME to print Certificate of Completion for any courses you have passed.

SydneyPLUS v4.1.0.74 - Inova Health System

Done

Start | Inbox - Microsoft Outlook | Obesity Proposal 3.10.1... | Novell-delivered Applicati... | Copy of Cystic Fibrosis I... | Inova CME Portal.doc - ... | Record View - 4/7/20...

4:25 PM



Step 12:

- ◆ If you do not get 80% of the questions correct and need to retake the post exam repeat steps 9 and 11. If you get 80% or more of the questions correct and you want to print your certificate of completion click on MyCME.

The screenshot displays the Inova Health System's MyCME portal. The navigation menu includes links for HOME, My CME (circled in red), CALENDAR, and CONTACT US. The main content area features a banner for 'CONTINUING MEDICAL EDUCATION' and a list of courses. The selected course is 'Annual OSHA/Infection Control Update for Inova', which has a release date of 3/4/2010 and an expiration date of 3/4/2011. The course is 1 credit long and takes 1 hour to complete. The presenter is Katherine West, MD. The page also includes sections for 'How to Obtain CME Credit', 'HANDOUTS', 'TECHNICAL REQUIREMENTS', and 'FORMAT'.

Release Date	Expiration Date
3/4/2010	3/4/2011

Number of Credits	Estimated Time of Completion
1	1 hour

Target Audience	Description

Presenter
Katherine West, MD



Step 13:

- ◆ Check the box for the course you just completed and click print.

The screenshot shows a web browser window displaying the Inova Health System's Clinical Education & Research portal. The page features a navigation menu with 'HOME', 'My CME', 'CALENDAR', and 'CONTACT US'. A banner for 'CONTINUING MEDICAL EDUCATION' is visible. Below the banner, there are two sections: 'NEW COURSES IN YOUR SPECIALTY' and 'COURSES PASSED'. The 'COURSES PASSED' section contains a table with the following data:

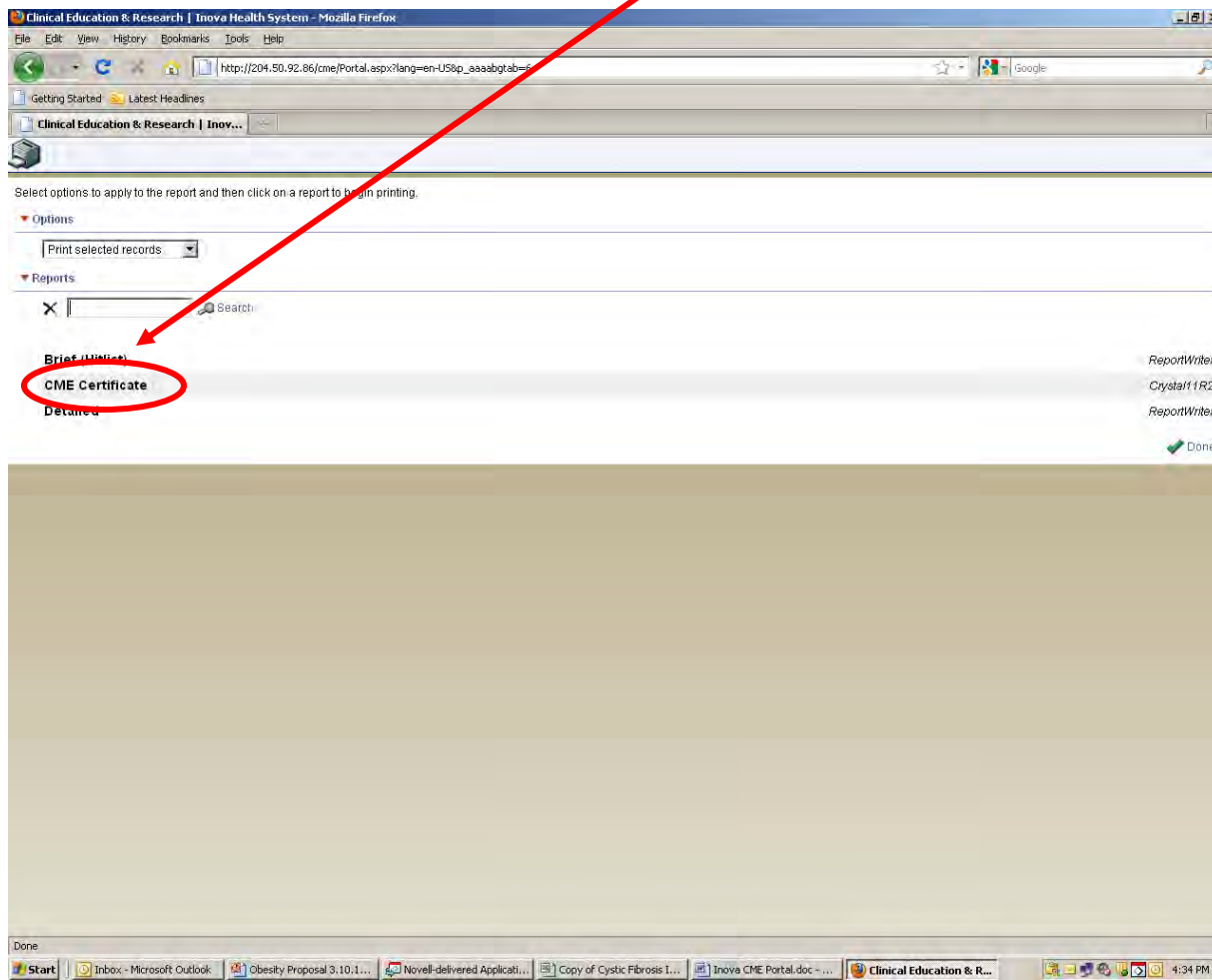
Course	Date Passed
<input checked="" type="checkbox"/> Annual OSHA Infection Control Update for Inova	4/7/2010 1:28:28 PM

Below the table, there is a 'Print' icon circled in red. A red arrow points from the top right of the page towards the 'Print' icon. The page footer includes the Inova Health System logo, address (8110 Gatehouse Road, Falls Church, VA 22042), and copyright information (Copyright © 2010 Inova Health System).



Step 14:

- ◆ Click on CME Certificate.



Step 15:

- ◆ Click print and keep the certificate for your own records. If you are on the medical staff at Inova Fairfax Hospital our CME office will update your CME records.

Crystal11R2Viewer.aspx (application/pdf Object) - Mozilla Firefox

File Edit View History Bookmarks Tools Help

Crystal11R2Viewer.aspx?auth=cme&lang=en-US

Getting Started Latest Headlines

Crystal11R2Viewer.aspx (application/pdf Object)

84.8%

Inova Health System

CME
Continuing Medical Education

*Inova Health System
Office of Continuing Medical Education
3300 Gallows Road
Falls Church, Virginia 22042*

Certifies that

Jeremy Parker

has participated in the educational activity titled

*Annual OSHA/Infection Control Update for Inova
(Date Released: March 04, 2010)
on April 07, 2010*

Madeline Erario
Madeline Erario, MD, FACP
Director, Office of Continuing Medical Education
Inova Health System

Russell P. Seneca
Russell P. Seneca, MD, FACS, FCCM
Vice President, Academic Affairs
Inova Health System

INOVA HEALTH SYSTEM

Inova Health System is accredited by the Medical Society of Virginia to provide continuing medical education for physicians

Done

Start | Inbox - Microsoft Outlook | Obesity Proposal 3.10.1... | Novell-delivered Applicati... | Copy of Cystic Fibrosis L... | Inova CME Portal.doc - ... | Crystal11R2Viewer.as... | 4:35 PM



If you have any questions please contact:

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