Medical Staff of Inova Alexandria Hospital
Clinical Practice Expectations

The goal of the Medical Staff of Inova Alexandria Hospital is to meet the healthcare needs of the community by providing the highest quality of care to our patients.

In an effort to accomplish this, the medical staff has articulated the generally accepted criteria that govern the practice of medicine within this hospital and all members of the medical staff are expected to adhere to these principles.

1. Abide by the Bylaws, Rules and Regulations and other policies and procedures of the Medical Staff of Inova Alexandria Hospital.

2. Ensure good standing as a Member of the Medical Staff by:
   a. maintaining current licensure and ongoing continued medical education and training
   b. completing and submitting in a timely fashion all documentation needed for credentialing and reappointment.
   c. practicing within your approved delineation of privileges.
   d. participating in the Peer Review process by analyzing and responding fully and promptly to Peer Review inquiries regarding quality of care issues.
   e. informing the Medical Executive Committee promptly of the initiation and eventual outcome of any proceeding that may affect membership on the Medical Staff.

3. Contribute to the medical community by participating, as possible, in Medical Staff Committee assignments and/or other community activities such as volunteer programs both in and outside of the hospital.

4. Contribute to a culture of safety by such means as utilizing Computer Physician Order Entry (CPOE), actively participating in the pre-procedure surgical pause, insist upon read-back verification on telephone orders, or any other patient safety initiative advanced by the medical staff.
5. Exercise good judgment in the delivery of quality medical care to include:
   a. examining patients promptly (within 24 hours) on their admission to the hospital and developing a plan of care.
   b. providing open and ongoing communication with patients and their families regarding the patient's condition and plan of care.
   c. following generally accepted medical practice in the ordering of medications and blood products.
   d. maintaining acceptable standards of quality care and utilizing, when appropriate, approved physician order sets and clinical pathways.

6. Participate in Emergency Department call and the care of house patients when requested and as directed by Departmental Rules and Regulations.

7. Maintain medical records consistent with Medical Staff Bylaws, Rules and Regulations, and policies / procedures including:
   a. dictating or writing a complete history and physical within 24 hours of patient admission and prior to transfer to the operating room.
   b. completing a brief written operative note immediately after surgery with a full dictated or written operative note on the day of surgery.
   c. ensuring all medical record entries are legible, and include the date, time, signature and identification number of the provider.
   d. providing a progress note at least daily in the critical care areas and every forty-eight (48) hours for other patient care areas which updates the patient's condition and plan of care and addresses their need for continued stay in the acute care facility.
   e. completing the medical record within thirty (30) days of discharge.
   f. Signatures on all orders and dictations within seventy-two (72) hours

8. Maintain a cooperative, collegial relationship with fellow physicians, nurses, case managers, social workers, other hospital staff and patients and their families thus avoiding disruptive, disrespectful and threatening behavior or communication.
9. Communicate effectively with the other members of the healthcare team including nurses, therapists, other physicians, and anyone involved in the welfare of patients. This includes:

   a. responding timely to pages when on call
      i. immediately to ED, Critical Care and Labor / Delivery Unit pages
      ii. within thirty (30) minutes for all other pages.

   b. keeping other members of the team informed of the plan of care.

   c. arranging with another member of the Medical Staff of Inova Alexandria Hospital for coverage when not available to ensure continuous physician coverage (24hrs/day, 7 days/week).

   d. communicating directly with consulting physicians regarding the specific reason and urgency for requested consultation and diagnostic testing.