



Frequently Asked Questions

ADMINISTRATIVE FELLOWSHIP

Frequently Asked Questions

General Questions	
What degree concentrations are appropriate to apply with?	An MHA, MHSAs, and MBA with Healthcare concentration or previous healthcare experience meet the qualifications of the program.
What documents are needed to be submitted?	Please see the Inova Careers page to identify required documentation. Complete application is required for consideration.
Who should cover letters be addressed to?	Administrative Fellowship Selection Committee.
What is the interview process?	The interview process consists of a rolling two round progression consisting of interviewers from the selection committee and executive leadership.
I work a fulltime job can I still work my job and complete the fellowship?	The fellowship program is a fulltime paid position.
I am currently employed with Inova, can I apply to the fellowship program and how will this affect my salary?	Current team members may apply to the fellowship program. We offer a competitive salary & benefits for the Fellowship program. The recruitment team will work with current team members to determine salary options if awarded fellowship position.
Will I have a position within Inova after the 1-year fellowship?	Fellows will work directly with our recruiting team to find available opportunities as part of offboarding.

Frequently Asked Questions

Program Details	
What is the program structure?	The program is a 12-month rotational program where fellows will work alongside a mentors/preceptor and independently on varying healthcare projects.
What are the working hours, salary, and benefits?	The fellows will receive a competitive salary and all Inova benefits for working normal full-time business hours.
How are fellows paired with respective preceptors?	Preceptors will be determined based on the projects each fellow is tasked to support.
What are the lengths of rotations?	Rotation length will be aligned to the organization's priority work
What are the areas that fellows will be focused on supporting?	Executive Administration, Clinical Enterprise (service lines and sites of care), Operations, Strategic Planning, Finance, Human Resources, and IT
Will fellows share preceptors and mentors?	Fellows will not have the same preceptors or mentors during the same timeframe but may rotate to the same individual at different times in the fellowship period.