

## 2026 Inova Community Health Opportunities Toolkit

This toolkit is designed to support non-profit organizations applying for Inova Community Health Opportunities. This document outlines funding priorities, application steps and post-grant expectations aligned with the 2025 Inova Community Health Needs Assessments (CHNAs).

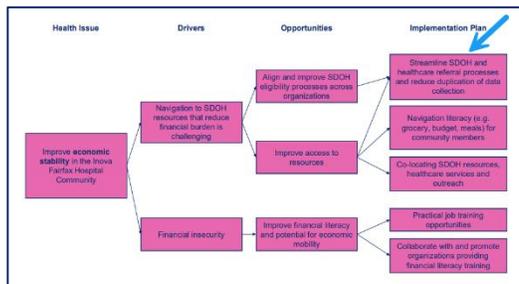
**The goal of the Inova Community Health Opportunities is to fund a diverse set of proposals that collectively:**

- Reach all CHNA regions
- Serve communities with identified needs
- Cover all CHNA priority health issues
- Address most/all Social Drivers of Health

### Proposal-specific priorities and approach:

- Projects must serve CHNA-identified populations, address unmet needs and focus on direct services.
- All proposals must align with one of the top health issues in the relevant regional CHNA report. Please review pages 19-23 of the [2025 CHNA report](#) for the region(s) you intend to serve.
- Projects must be cost-effective, feasible within one year and have clear, reasonable and attainable goals and measurable impact.
- Organizations are encouraged to collaborate with other eligible nonprofits to maximize community impact.
- Avoid duplicating services already available in the community, including those provided by Inova.
- While not required, additional consideration will be given to proposals that address Implementation Plan items outlined on pages 4-6 of the [2025 CHNA Implementation Strategies](#).

Example:



### Funding Information

- Average anticipated award: \$25,000
- One application permitted per organization
- Funding is project-specific (not general operating support)
- Payment issued via check to the address listed on the 2026-signed W-9



## Application Fields

**Organization Information** – all fields required

**Primary Application Contact** – all fields required

**Authorized Representative (signing authority representative)** – all fields required

### Project Details

- New this year: Identify the CHNA region(s) you intend to serve. Refer to the maps on page 8 of the [2025 CHNA reports](#). Note that geographies overlap between regions.
- New this year: Identify the neighborhood(s) your project will serve. (e.g. Alexandria West neighborhood, within zip code 22304).
- New this year: Choose which top health issue(s) on pages 19-23 of the [2025 CHNA reports](#) your project will address. Each region has a unique list of top health issues, so be sure to choose issues that are from the CHNA region you intend to serve.

**Organizational background** (1 page maximum) – tell us about your organization:

- In one paragraph, describe your organization's history, mission, and population served (demographics and geography). If your organization serves areas outside of the eligible CHNA regions, please explain how the funding requested in this proposal will be used solely for the eligible CHNA regions.
- In one paragraph, describe your organization's relevant experience supporting community health, identifying community needs and addressing social drivers of health.

**Project narrative** (2 page maximum) – describe the project being proposed:

- Describe how the project aligns with the CHNA top health issue(s) selected, what need is being addressed and what evidence there is of the need.
- Describe the project's focus population (demographics and geography), how they will benefit from this project and estimated number of individuals likely to be directly impacted by the project during the grant period.
- Describe the services that will be delivered, who will deliver them and where services will occur. Provide a brief timeline for project implementation and a brief list of partners that will be involved.
- Define measurable outcomes of the project. (e.g. number of sessions conducted, number of screenings completed, percent of clients with increased access to care).

### Itemized project budget and budget narrative

- The budget should be clearly tied to activities with itemized expenses related to the specific project, rather than unspecified agency budget support. The budget and budget narrative should match the scope of the proposed work and provide details of how the funding will be spent.
- You must use the **budget template** under [How to Apply](#) on the application page. The second tab of the budget template provides an example for reference.
- Describe how any budgeted personnel will be directly involved in the work of the proposal.
- Avoid using the bulk of funds to pay another organization for the services proposed.
- Avoid using the bulk of funds to give cash/card resources directly to clients/community members.
- Avoid using the bulk of funds to pay for individuals to receive a one-time for-fee service that your organization or another organization provides (e.g. paying for registration fees for community members to attend an existing course or event).



## Checklist - before applying, confirm:

- We did NOT receive the 2025 Inova Health Equity Opportunities funding
- We are a 501 (c)(3) of the Internal Revenue Service Code
- We serve residents in the CHNA-eligible areas
- Our project focuses on CHNA top health issues for the region(s) we are applying for
- We will submit only ONE application
- Application does not exceed 1 page of background and 2 page of project narrative
- We used the provided budget template for our project
- Our W-9 is signed in 2026
- We will participate in [Unite Us/Unite Virginia](#) platform if funded
- We will participate in Inova's Regional Action Committee meetings if funded
- We agree to allow a site visit or an opportunity for Inova Community Health team members to experience our project in action
- The program does not discriminate based on gender, race, color, religion, or sexual orientation
- Grant requests are not used for general operating support, political or lobbying activities, one-time course registrations for participants or paying the bulk of funds to another organization

**If any box is unchecked, address this before submitting your application.**

Please direct any questions to: [chf@inova.org](mailto:chf@inova.org)

## Confirmation

Upon submission, **a copy of the application will be emailed** directly to the primary application contact. If the primary application contact does not receive an email with the submission information, please reach out to the signing official that was listed on the application to see if they received a copy. If they did not receive a copy, please reach out to [chf@inova.org](mailto:chf@inova.org) to confirm receipt.

## Informational Webinar

Wednesday, March 25<sup>th</sup> at 11 a.m.

To register: <https://events.teams.microsoft.com/event/90820132-46c1-47d8-8287-23961c0993af@0a1a57ea-95cf-4b26-ae4d-b186c793574d>

Session will be recorded and made available via the website.