

Policy Title: Pharmacy Resident Requirements for Certificate	Version Number: 1.0
Search Words: Pharmacy, Resident, Requirements, Certificate	
Approved By Signature below:	Date: July 2020
Melanie Massiah-White, BS Pharm, MHA VP, Chief Pharmacy Officer	

Purpose:

Define the guidelines for pharmacy resident certificates and expectations for completion of the program and certificate obtainment.

Applies to:

All pharmacy residents within the Inova Health System (IHS). This applies to both Post Graduate Year 1 and 2 (PGY1&2).

Definitions:

Certificate – refers to graduation certificate for successful completion of the requirements for the program.

Policy Description:

1. The residency is a minimum 12 month commitment. The program typically begins in July and is completed the following year.
2. The resident is expected to work:
 - a. Minimum of 40 hours per week.
 - b. Fulfill all staffing requirements (as defined in program residency manual).
 - c. Fulfill all on-call requirements (as defined in program residency manual).

3. Successfully complete the core requirements of the program and achieve the required evaluation standards (as defined in program residency manual).
4. Attend the American Society of Health-System Pharmacists (ASHP) Midyear Clinical Meeting.
 - a. Participate in the residency showcase booth and/or Personal Placement Services (PPS) for their respective program.
5. Participate in the recruitment and selection process for the following residency class, including, but not limited to, participation with candidate interviews and onsite visits.
6. Completion of a residency project and subsequent manuscript, and presentation at a conference (as defined in program residency manual).
7. All decisions regarding resident advancement through rotations and ultimately graduation from the program will be determined by the Residency Advisory Committee (RAC).
8. Requirements for successful completion of the residency program are subject to change based on accreditation requirements, departmental initiatives, and extenuating circumstances.

Addenda:

- None