

**INOVA FAIRFAX MEDICAL CAMPUS
GRADUATE MEDICAL EDUCATION POLICY**

Institutional Policy on the Resident Advisory Committee

I. Purpose:

To establish a policy for all post-graduate training programs at Inova Fairfax Medical Campus to have a committee that allows house staff from ACGME accredited as well as unaccredited programs to share information with each other relevant to their programs and their learning and working environment. Any member of the House Staff will have the opportunity to raise any concerns to this committee. Said committee will be known as the Resident Advisory Committee (RAC).

II. Scope:

This policy will pertain to all house staff who participate in graduate medical education training programs at Inova Fairfax Medical Campus.

III. Definitions:

- A. House Staff – Refers to all interns, residents and fellows enrolled in a post-graduate training program at Inova Fairfax Medical Campus and affiliate institutions.
- B. Post-Graduate Training Program – Refers to a residency or fellowship educational program.
- C. RAC – Resident Advisory Committee
- D. DIO – Designated Institutional Official
- E. GMEC – Graduate Medical Education Committee

IV. Responsibilities/Requirements:

- A. The Resident Advisory Committee (RAC) shall be composed of house staff both employed and rotating from affiliate institutions.
- B. The Chair of RAC shall be selected by the membership and shall provide the resident members of GMEC a regular report of RAC activities.
- C. The Chair of RAC has the authority to extend an invitation to members from other Inova Fairfax Medical Campus departments and/or service lines to discuss issues that affect the house staff and their work environment.
- D. Staff support for RAC shall be provided by the Office of Graduate Medical Education.
- E. Meetings shall occur at a minimum of every other month. The schedule shall be determined and agreed upon at the beginning of each academic year by the membership.
- F. The DIO shall be an ex-officio member of RAC.
- G. RAC membership will have the option to meet without the DIO present, if requested.

**INOVA FAIRFAX MEDICAL CAMPUS
GRADUATE MEDICAL EDUCATION POLICY**

Institutional Policy on the Resident Advisory Committee

- H.** House Staff must have the option to present concerns that arise from discussions at the committee to the DIO and GMEC.