Dear Applicant:

Attached is Inova Loudoun Nursing and Rehabilitation Center's basic Long Term Care admission application and general information regarding services at our facility.

Please review this information carefully and complete all forms prior to returning them to ILNRC. This entire packet must be returned to us before we can consider the applicant for a Long Term Care admission.

We will be happy to answer any of your questions by phone or in person. We encourage applicants and family members to visit our facility as part of the application process. You may call for an appointment, Monday through Friday, 8:00 a.m. to 4:30 p.m.

Thank for your interest in our facility.

Sincerely,

Pamela S. Janney, BSN, RN, LNHA,
Administrator                            703-771-2841
LOUDOUN NURSING AND REHABILITATION CENTER

APPLICATION

PERSONAL INFORMATION

Applicant's Full Name _____________________________________________ Phone Number ____________________

Address ________________________________________________________ City _____________ State ______ Zip ______

Date of Birth ____/____/______ Age ______ Sex______ Soc. Security No. _______________________________

Marital Status

❑ Single      ❑ Married      ❑ Widowed      ❑ Divorced      ❑ Separated

Spouse's Name _____________________________________________________ ❑ Living       ❑ Deceased

Mother's Maiden Name____________________

Hospital stay(s) during the past 6 months? ❑ Yes       ❑ No  Name of Hospital(s) ______________________________

Hospital discharge date(s) _______________ and __________________

Have you been in a Medicare certified nursing home bed in the past year? ❑ Yes ❑ No

If yes, Name of Healthcare Center ________________________________________________________________

If yes, Admission date____________________

Preferred Funeral Home: ________________________________________________________________________

AUTHORIZED RESIDENT REPRESENTATIVE
(Person who will handle billing and / or sign papers)

1. Full Name _____________________________________________ Relationship ______________________

Address________________________________________________________________________________________

Primary Phone (____) _____________________ Secondary Phone (____) ______________________________

Power of Attorney? ❑ Yes (Provide copy) ❑ No  Court Appointed Guardian? ❑ Yes (Provide copy) ❑ No

E-mail: ___________________________________________________

NOTIFY IN CASE OF EMERGENCY

First Preference ______________________________ Relationship ______________________________

Primary Phone (____) ______________________________ Secondary Phone (____) __________________

Second Preference ______________________________ Relationship ______________________________

Primary Phone (____) ______________________________ Secondary Phone (____) __________________
PROSPECTIVE RESIDENT COMING FROM (Please Check)

☐ Home  ☐ Hospital  ☐ Other Facility

Name of Hospital or Facility: __________________________________________________________

INSURANCE INFORMATION

Applicant's Insurance Information:

1. Medicare ____________________________________________________________

   NAME ___________________________ MEDICARE NUMBER _______________________

2. Insurance __________________________________________________________

   NAME OF INSURANCE ___________________ NAME INSURANCE UNDER ____________

   INSURANCE CARD NO. _______________________________________________________

3. Insurance __________________________________________________________

   NAME OF INSURANCE ___________________ NAME INSURANCE UNDER ____________

   INSURANCE CARD NO. _______________________________________________________

4. Medicaid __________________________________________________________

   NAME _________________________________________________________________

   MEDICAID NUMBER _______________________________________________________

5. LTC Insurance _________________________________________________________

   NAME ____________________ MEDICAID NUMBER ____________________________

   NAME OF INSURANCE ___________________ NAME INSURANCE UNDER ____________

   INSURANCE CARD NO. _______________________________________________________

FINANCIAL RESOURCES

Applicant's Source of Income:   Dollar Amount

Retirement/Pension _______________________ ☐ monthly ☐ annually

Investment Income _______________________ ☐ monthly ☐ annually

Social Security (SSA) ______________________ ☐ monthly ☐ annually

Civil Service Annuity _______________________ ☐ monthly ☐ annually

Veterans _________________________________ ☐ monthly ☐ annually

Supplemental Security Income (SSI) ______________________ ☐ monthly ☐ annually

Other (specify) ___________________________ ☐ monthly ☐ annually

Other (specify) ___________________________ ☐ monthly ☐ annually
Applicant's Assets: Type/Location Total Value / Balance
Real Estate, Specify Type/Location
Real Estate, Specify Type/Location
Personal Property, Specify Type
Personal Property, Specify Type
Bank Accounts:
Checking
Savings
CD's
IRA
401K / 403B
Other bank account
Insurance Policies
Insurance Annuities/ (Cash Value)
Burial Fund? Yes No Is it irrevocable? Yes No

Applicant's Liabilities:
Rent
☒ monthly ☐ annually
Credit Cards
☒ monthly ☐ annually
Insurance Premiums
☒ monthly ☐ annually
Mortgage, Primary
☒ monthly ☐ annually
Mortgage, Secondary
☒ monthly ☐ annually
Alimony
☒ monthly ☐ annually
Other (specify)
☒ monthly ☐ annually
Other (specify)
☒ monthly ☐ annually

Dollar Amount

DECLARATION OF CONFIRMATION

I / We hereby confirm that all information stated in this document is current and correct to the best of my/our knowledge and no requested information has been withheld or misrepresented. I/We authorize Inova Loudoun Nursing and Rehabilitation Center to verify any of the above information. I / We understand that falsification of the stated information may jeopardize admission into the Healthcare Center. All information will be kept confidential by Inova Loudoun Nursing and Rehabilitation Center and will not be released without my written permission.

Signature: ________________________________ Date: ________________________________

REQUIRED ADMISSION SUPPLEMENTS

1. Chest X-Ray results or a negative PPD report obtained prior to admission. (Performed within the past thirty (30) days).
2. A current history and physical (performed within the past thirty (30) days) from the applicant's physician.
3. A copy of the applicant's Social Security card, as well as copies of all insurance cards (Medicare, Blue Cross/Blue Shield, Medicaid, etc.)
4. A verification of the Mental Illness/Mental Retardation Screening.
5. A copy of any legal guardianship or current power of attorney and advance directive (living will or durable health care power of attorney) if applicable.
6. Current Bank Statement
7. Additional Financial Statements if applicable
Inova Loudoun Nursing and Rehabilitation Center is licensed by the Department of Health, Office of Licensure and Certification, and certified to participate both in the Virginia Medical Assistance Program (Medicaid) and in the Medicare program. In addition, the Inova Loudoun Nursing and Rehabilitation Center is accredited by The Joint Commission.

Inova Loudoun Nursing and Rehabilitation Center admits adult residents without regard to race, sex, age, religion or handicap. Admissions will be confined to applicants to whom the Center can safely and adequately provide care and services. Because of our rural setting, priority for admission will be given to Loudoun County residents.

Inova Loudoun Nursing and Rehabilitation Center is a non-smoking facility.

The applicant must be admitted by a physician having clinical privileges at Inova Loudoun Nursing and Rehabilitation Center. You are required to contact the physician and have the physician's agreement to follow the applicant through the admission process and thereafter.

Please review the List of Charges (attached) for the cost for room, board and care, including our estimate of extra costs for pharmacy, supplies, etc. Estimate the cost for a six-month period. If it appears that the applicant's resources are not adequate to cover that first six months (180 days), you will need to check with your local Department of Social Services to determine the applicant's eligibility of Virginia Medicaid for nursing home care. If Medicaid will be needed as a payment source within 180 days of admission, a screening/authorization must be done prior to admission. The screening is done to assure the Virginia Medical Assistance Program that the applicant needs nursing home care. For the pre-screening, contact the applicant's local Department of Social Services to get instructions on the eligibility determination. If in the hospital, contact the hospital Case Manager.

After the applicant's records are reviewed and he/she is accepted for admission, the Resident Representative and/or applicant will be expected to set up an appointment with the Admissions representative to review and sign the Inova Loudoun Nursing and Rehabilitation Center admission agreement prior to the expected admission date. Please bring in the applicant's Medicare, Medicaid and insurance cards, Advance Directive (if any), and any document relating to Power of Attorney or legal guardianship. Copies of these will be made for the Center's records.

**LIST OF CHARGES EFFECTIVE 1/1/2018**

**Daily Rates:**
- Long Term Care Semi-private room $365.00 per day
- Long Term Care Private room $395.00 per day
- Skilled Care Semi-private room $670.00 per day
- Skilled Care Private room $670.00 per day
Your daily rate includes the following services, regardless of payment source:

- oversight by a licensed nursing facility administrator
- medical direction by a licensed physician
- twenty-four hour licensed nursing care
- full-time dietary services overseen by a registered dietitian
- ongoing activities program
- medical social services
- incontinence care and management
- in-room telephone service
- housekeeping services
- maintenance services
- linen service for facility linens
- television/cable

Ancillary charges not covered, which include personal laundry (except clients covered by Medicaid) and beauty shop and barber services, may be charged to your resident fund account or your Resident Representative when the service or item is requested by you or your representative. A minimum of sixty (60) days’ notice will be given to you or your representative before any change in charges or services.

PRIVATE PAY, MEDICARE AND COMMERCIAL INSURANCE CLIENTS

Unless covered by your insurance company, you may be charged for the following services when they are prescribed, requested and used. We will either bill your carrier directly or assist you in billing your insurance company.

ANCILLARY SERVICES

- personal comfort items, notions and novelties
- cosmetic and grooming items
- beauty and barber shop services
- personal clothing, personal reading material
- social events and outside entertainment offered outside the scope of the activities program
- transportation
- customized or specialized equipment to carry out medical treatments or care
- drugs and biological (billed by Pharmacy)
- specialized physician services and diagnostic studies
- rehabilitative therapies
- personal laundry
- oxygen and related supplies
- guest meals
- bed hold during periods of absence, when desired

During a Skilled stay under Medicare Part A, Days 1-20 are covered in full. For Days 21-100, a co-insurance is assessed daily. The co-insurance rate is set annually by Medicare.

* Please note that all Medicare Skilled coverage is subject to meeting Medicare criteria for Skilled services.
CLIENTS COVERED BY MEDICAID

The following additional services are included as part of your Medicaid benefits and will not be charged to you or your representative:

Routine personal hygiene items including, but not limited to, hair hygiene supplies, comb, brush, bath soap, disinfecting soaps or specialized cleansing agents required to treat special skin problems or to fight infection, razor, shaving cream, toothbrush, toothpaste, denture cleaner, dental floss, moisturizing lotion, tissues, cotton balls, cotton swabs, deodorant, incontinence care and supplies, sanitary napkins and related supplies, towels, washcloths, hospital gowns, over-the-counter drugs, hair and nail hygiene services, bathing and basic personal laundry.

The following ancillary services or items may be charged to your resident fund or Resident Representative when you or your representative requests the services:

- personal comfort items, notions and novelties
- cosmetic and grooming items and services in excess of those identified above
- personal clothing
- personal reading material
- social events and entertainment offered outside the scope of the activities program
- non-covered special care services such as privately hired nurses or aides
- specialized, individualized equipment not covered by Medicaid for nursing facility residents (i.e., certain eyeglasses, customized wheelchairs, routine dental care, etc.)
- beauty and barber shop services
- guest meals
- bed holding during periods of absence, when desired
- transportation to a non-Medicaid covered service

YOU WILL BE INFORMED OF THE COST OF EACH SERVICE THAT YOU OR YOUR REPRESENTATIVE REQUESTS TO BE PROVIDED. INOVA LOUDOUN NURSING AND REHABILITATION CENTER WILL MAINTAIN A DETAILED ACCOUNTING OF ALL CHARGES AND DEPOSITS MADE TO YOUR RESIDENT FUND ACCOUNT.

CHARGES WILL BE MADE ONLY FOR SERVICES OR ITEMS REQUESTED AND PROVIDED.

I have read the foregoing and understand that the Resident will be financially responsible for ancillary services and items provided outside the scope of the daily rate for nursing facility services.
INNOVA LOUDOUN NURSING AND REHABILITATION CENTER

AUTHORIZATION FOR RELEASE OF MEDICAL RECORD INFORMATION

Medical Record Number

Patient’s Name _____________________________________________ ____________________
(At time of treatment) Birth Date

Address ___________________________________________________ ____________________
(Include Street, City, State, Zip) Phone Number

1. The undersigned hereby authorizes and requests Inova Loudoun Nursing and Rehabilitation Center to obtain
     ( ) Any necessary documents
to my medical records for the purposes of review and examination and further authorizes and requests that you provide such
copies thereof as may be requested.

(OR)
2. The foregoing is subject to such limitations as indicated below:
     ( ) Covering records for the period from _____________________ to _____________________.
       (Date) (Date)
     ( ) Confined to the following specified information:
       _____ Discharge Summary __________________ History & Physical
       _____ Lab and X-Ray Findings __________________ Operative Report and Pathology Report
       _____ Progress Notes __________________ Emergency Room Record
       _____ Outpatient Record __________________ Physician’s Orders
       _____ Nurses Notes __________________ Other (Please specify): _______________________________

3. ( ) No limitations placed on dates, history of illness, diagnostic and therapeutic information, including any treatment for
   alcohol and drug abuse. (Signer to initial for authentication of this response.) __________

I understand that if the person or agency that receives my information is not a health care provider or health plan covered by
the HIPAA privacy regulations, the information described above may be redisclosed and is no longer protected by these
regulations.

I understand that written notification is necessary to cancel the authorization and can be addressed to the department listed at
the top of this form. I am aware that my cancellation will not be effective as to disclosures already made in reference to this
authorization.

I understand Inova Health System may not condition treatment on my decision to sign this authorization.

I understand that authorizing the disclosure of this health information is voluntary. I can refuse to sign this authorization. I
need not sign this form in order to assure treatment. I understand that I may inspect or copy the information to be used or
disclosed, as provided in CFR 164.524. I understand that any disclosure or information carries with it the potential for an
unauthorized re-disclosure and the information may not be protected by federal confidentiality rules. (Information disclosed
regarding treatment for alcohol and/or drug abuse is protected by Federal law. Federal regulations (Title 42 CFR Part 2) prohibit anyone from making any further disclosure of it without the specific written consent of the person to whom it pertains, or as otherwise permitted by such regulations).

I understand that this disclosure may include information regarding drug abuse, alcoholism, or alcohol abuse, psychiatric or mental illness, Acquired Immunodeficiency Syndrome (AIDS) or infection with HIV regulated by Federal Statute (42 CFR Part2).

This consent will be revoked upon compliance of this request and will not serve for any other future request.

____________________ _________________________________________________________
Date Signature of Patient

____________________ _________________________________________________________
Date Signature of Legal Representative

________________________________________________________
Relationship to Patient

________________________________________________________
Facility Representative
PHYSICIANS WHO HAVE ADMITTING/ATTENDING PRIVILEGES
AT INOVA LOUDOUN NURSING AND REHABILITATION CENTER
(as of January 2019)
Please be sure to check with your current physician to see whether he/she has privileges at ILNRC. If he/she does not, you will need to contact a physician who does have privileges.

<table>
<thead>
<tr>
<th>NAME</th>
<th>ADDRESS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Knudson, William E., Jr, DPM</td>
<td>224 D Cornwall Street, Suite 203</td>
</tr>
<tr>
<td></td>
<td>Leesburg, VA 20176&lt;br&gt;703-777-5830; Fax 703-777-5155</td>
</tr>
<tr>
<td>Palagiri, Vandana, MD</td>
<td>Virginia Premium Medical Care&lt;br&gt;44790 Maynard Square, Suite 320</td>
</tr>
<tr>
<td>Internal Medicine</td>
<td>Ashburn, VA 20147&lt;br&gt;571-206-8696; Fax 866-383-4386</td>
</tr>
<tr>
<td>Paluvoi, Sobha R., MD</td>
<td>19415 Deerfield Avenue, Suite 210&lt;br&gt;Lansdowne, VA 20176</td>
</tr>
<tr>
<td>Psychiatrist</td>
<td>703-738-9982; Fax 703-729-8477</td>
</tr>
<tr>
<td>Rustogi, Alok, MD</td>
<td>Internal Medicine Practice Associates&lt;br&gt;46090 Lake Center Plaza, Suite 201</td>
</tr>
<tr>
<td>Internal Medicine</td>
<td>Potomac Falls, VA 20165&lt;br&gt;703-444-6544; Fax 866-374-3389</td>
</tr>
<tr>
<td>Swiger, Ralph, DDS</td>
<td>211 Gibson St., N.W., Suite 110&lt;br&gt;Leesburg, VA 20176</td>
</tr>
<tr>
<td>Dentist</td>
<td>703-777-6100; Fax 703-777-6032</td>
</tr>
<tr>
<td>Ujevic, Neven A., MD</td>
<td>235 Old Waterford Road, N.W.&lt;br&gt;Leesburg, VA 20176</td>
</tr>
<tr>
<td>Internal Medicine</td>
<td>Office: 703 293 5242&lt;br&gt;Fax 571-313-8053</td>
</tr>
<tr>
<td>Manchireddy, Suman, MD</td>
<td>Reliant MD Group, LLC&lt;br&gt;19415 Deerfield Avenue, Suite 103</td>
</tr>
<tr>
<td>Internal Medicine</td>
<td>Leesburg, VA 20176&lt;br&gt;Office: 571-351-4833&lt;br&gt;Fax 571-351-4854</td>
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</tbody>
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