

Policy Title: Pharmacy Resident Requirements for Certificate	Version Number: 3.0
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Approved By Signature below:	Date: July 2020, January 2021, January 2022, April 2023
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Purpose:

Define the guidelines for pharmacy resident certificates and expectations for completion of the program and certificate obtainment.

Applies to:

All pharmacy residents within the Inova Health System (IHS). This applies to both Post Graduate Year 1 and 2 (PGY1&2) residency programs.

Definitions:

Certificate – refers to graduation certificate for successful completion of the requirements for the program.

Policy Description:

Required elements for completion of the residency program and award of graduation certificate include the following:

1. The resident must complete 52 weeks of fulltime (minimum 40 hours/week) work as required by ASHP standards. The program typically begins in July and is completed the following year.
2. The resident is expected to fulfill all staffing requirements (see program specific Addendum).
3. The resident must complete the required goals and objectives defined by the residency program (see program specific Addendum)
4. The resident must successfully complete the core presentations and projects of the program and achieve the required evaluation standards (see program specific Addendum).
5. For PGY2 programs, the resident must demonstrate an understanding of all topics listed in the ASHP Required Competency Areas, Goals, and Objectives Appendix for their respective specialty via documentation of direct/indirect patient care experiences



6. Completion of evaluation process and all necessary forms that are required; including but not limited to, PharmAcademic evaluations and quarterly development plans.
7. The resident must attend the American Society of Health-System Pharmacists (ASHP) Midyear Clinical Meeting and participate in the residency showcase booth and/or Personal Placement Services (PPS) for their respective program.
8. The resident must participate in the recruitment and selection process for the following residency class, including, but not limited to, participation with candidate interviews and onsite visits.

All decisions regarding resident advancement through rotations and ultimately graduation from the program will be determined by the Residency Advisory Committee (RAC).

Requirements for successful completion of the residency program are subject to change based on accreditation requirements, departmental initiatives, and extenuating circumstances.



Addendum A. Inova Alexandria PGY1 Pharmacy Residency Program

Required Element	Completion Standard
Staffing	At least 336 hours/year; every 2 nd or 3 rd weekend
On-call	Not required longitudinally
ASHP competency areas R1, R2, R3, R4	<p>Residents must demonstrate competency in 100% of R1 goals/objectives and 80% of remaining goals/objectives evaluated. Competency is defined as follows:</p> <ul style="list-style-type: none"> • A score of Achieved in an objective on ≥ 3 occasions for objectives evaluated ≥ 5 times during the residency year • A score of Achieved in an objective on at least 1 occasion for objectives evaluated 3-4 times during the residency year • A score of Satisfactory Progress or greater in an objective for objectives evaluated 1-2 times during the course of the residency year
Core Presentations & Projects	<p>These include at least one of each of the following: journal club, case presentation, formal drug information response, formulary monograph or class review, 1 hour CE lecture presentation, MUE poster presentation, research project platform presentation, and completion of a manuscript suitable for publication.</p> <p>Minimum competency in the core projects/presentations must be achieved and maintained to successfully complete the program. Minimum competency is defined a score of Satisfactory Progress or greater on the objectives assigned to each learning experience.</p>



Addendum B. Inova Fairfax Medical Campus PGY1 Pharmacy Residency Program

Required Element	Completion Standard
Staffing	(2) 8-hour shifts every 3 rd weekend (240 hours/year) (1) 8-hour shift on one major and one minor holiday (additional 16 hours)
Certifications	Basic Life Support, Advanced Cardiovascular Life Support
ASHP competency areas R1, R2, R3, R4	Residents must have the following marked as achieved for residency: <ul style="list-style-type: none"> • 80% of objectives related to goal R1.1 • 100% of remaining goals/objectives Achieved for residency is defined as: <ul style="list-style-type: none"> • A score of 4 or 5 in an objective on ≥ 3 occasions for objectives evaluated ≥ 5 times during the residency year • A score of 4 or 5 in an objective on at least 1 occasion for objectives evaluated 3-4 times during the residency year • A score of 3 or greater in an objective for objectives evaluated 1-2 times during the residency year
Core Presentations & Projects	These include a journal club (1), case presentation (1), formulary monograph (1), CE presentation (1), medication use evaluation (1), and research project at regional/national conference and manuscript suitable for publication



Addendum C. Inova Fairfax Medical Campus PGY2 Critical Care Pharmacy Residency Program

Required Element	Completion Standard
Staffing	(2) 8-hour shifts every 3 rd weekend (240 hours/year) (1) 8-hour shift on one major and one minor holiday (additional 16 hours)
Certifications	Basic Life Support, Advanced Cardiovascular Life Support, Pediatric Advanced Life Support, Advanced Trauma Life Support (audit)
ASHP competency areas R1, R2, R3, R4; E1	Residents must have the following marked as achieved for residency: All evaluated objectives Achieved for residency is defined as: <ul style="list-style-type: none"> • A score of 4 or 5 in an objective on ≥ 3 occasions for objectives evaluated ≥ 5 times during the residency year • A score of 4 or 5 in an objective on at least 1 occasion for objectives evaluated 3-4 times during the residency year • A score of 3 or greater in an objective for objectives evaluated 1-2 times during the residency year
Core Presentations & Projects	These include a journal club (1), case presentation (2), formulary monograph (1), CE presentation (1), and research project at regional/national conference and manuscript suitable for publication



Addendum D. Inova Fairfax Medical Campus PGY2 Emergency Medicine Pharmacy Residency Program

Required Element	Completion Standard
Staffing	(2) 8-hour shifts every 3 rd weekend (208 hours/year) (1) 8-hour shift on one major and one minor holiday (additional 16 hours)
Certifications	Basic Life Support, Advanced Cardiovascular Life Support, Pediatric Advanced Life Support, Advanced Trauma Life Support (audit)
ASHP competency areas R1, R2, R3, R4, R5, R6	<p>Residents must have the following marked as achieved for residency: All evaluated objectives</p> <p>Achieved for residency is defined as:</p> <ul style="list-style-type: none"> • A score of 4 or 5 in an objective on ≥ 3 occasions for objectives evaluated ≥ 5 times during the residency year • A score of 4 or 5 in an objective on at least 1 occasion for objectives evaluated 3-4 times during the residency year • A score of 3 or greater in an objective for objectives evaluated 1-2 times during the residency year
Core Presentations & Projects	These include a case-based presentation (1), topic-based presentation (1), 1-hour pharmacist CE presentation (1), medication use evaluation (1), and research project with presentation of results at regional/national conference and completion of a manuscript suitable for publication.



Addendum E. Inova Health System PGY2 Ambulatory Care Pharmacy Residency Program

Required Element	Completion Standard
ASHP Competency Areas	<p>Residents must demonstrate competency in 100% of goals/objectives from Competency Areas R1, R2, R3, R4, and E1. The resident must also demonstrate competency in 80% If any additional objectives are assigned and evaluated from elective learning experiences.</p> <p>Competency is defined as follows:</p> <ul style="list-style-type: none"> • A score of 4 or 5 in an objective on ≥ 3 occasions for objectives evaluated 5 or more times during the residency year • A score of 4 or 5 in an objective on at least 1 occasion for objectives evaluated 3-4 times during the residency year • A score of 3 or greater in an objective for objectives evaluated 1-2 times during the residency year
Core Projects & Presentations	<ul style="list-style-type: none"> • Continuing Education (CE) Presentation (1) • Formulary Monograph (if assigned) • Formal Journal Club Presentations (2) • Creation or Revision of one ambulatory policy, procedure, or protocol • Research project: <ul style="list-style-type: none"> ○ Medication Use Evaluation (1) ○ Quality Improvement (QI) or Exempt IRB submission and approval ○ Presentation of results at regional or national conference ○ Manuscript suitable for publication



Addendum F. Inova Mount Vernon PGY1 Pharmacy Residency Program

Required Element	Completion Standard
Staffing	At least 336 hours/year; every 2 nd or 3 rd weekend
On-call	Not required longitudinally
ASHP competency areas R1, R2, R3, R4	<p>Residents must demonstrate competency in 100% of R1 goals/objectives and 80% of remaining goals/objectives evaluated. Competency is defined as follows:</p> <ul style="list-style-type: none"> • A score of Achieved in an objective on ≥3 occasions for objectives evaluated ≥ 5 times during the residency year • A score of Achieved in an objective on at least 1 occasion for objectives evaluated 3-4 times during the residency year • A score of Satisfactory Progress or greater in an objective for objectives evaluated 1-2 times during the course of the residency year
Core Presentations & Projects	<p>These include at least one of each of the following: journal club, case presentation, formal drug information response, formulary monograph or class review, 1 hour CE lecture presentation, MUE poster presentation, research project platform presentation, and completion of a manuscript suitable for publication.</p> <p>Minimum competency in the core projects/presentations must be achieved and maintained to successfully complete the program. Minimum competency is defined a score of Satisfactory Progress or greater on the objectives assigned to each learning experience.</p>



Addendum G. Inova Health System PGY2 Medication Use, Safety and Policy Pharmacy Residency Program

Required Element	Completion Standard
Staffing	240 hours/year, approximately every 3 rd weekend
On-call	Not required longitudinally
ASHP competency areas R1- R8	Residents must demonstrate competency in 100% of R1-R8 goals/objectives as defined below: <ul style="list-style-type: none"> • A score of Achieved in an objective on ≥3 occasions for objectives evaluated ≥ 5 times during the residency year • A score of Achieved in an objective on at least 1 occasion for objectives evaluated 3-4 times during the residency year • A score of Satisfactory Progress or greater in an objective for objectives evaluated 1-2 times during the course of the residency year
Core Presentations & Projects	These include at least one of each of the following: <ul style="list-style-type: none"> • Publishing <ul style="list-style-type: none"> 1 case report submission for publication 1 manuscript submitted for publication 1 Review article on a medication or class submitted for publication • Teaching <ul style="list-style-type: none"> Continuing Education (CE) 1 hour lecture for Nursing Mentorship of PGY1 resident Continuing Education (CE) 1 hour Mentorship of PGY1 resident research project Primary preceptor minimum of 1 APPE student • Medication-Use Research <ul style="list-style-type: none"> An MUE Poster or presentation at ASHP Mid-year meeting Poster or presentation at Medication Safety National Conference IRB approved Research Project A Formulary class review • Committee Participation as evidenced by meeting attendance a minimum of 50% of scheduled meetings: <ul style="list-style-type: none"> System Pharmacy Medication Safety System and local P&T Regional Opioid Stewardship Mortality Review Safety Review and Quality Meeting



Addendum H. Inova Pharmacy Plus PGY1 Community Residency Program

Required Element	Completion Standard
Staffing	At least 250 hours (typically one day/week, one weekend/month)
On-call	On-call staffing may be required to cover hours when the specialty pharmacy is closed.
ASHP competency areas R1- R4	<p>Residents must demonstrate competency in 100% of R1 goals/objectives and 80% of remaining goals/objectives evaluated. Competency is defined as follows:</p> <ul style="list-style-type: none"> • A score of Achieved in an objective on ≥ 3 occasions for objectives evaluated ≥ 5 times during the residency year • A score of Achieved in an objective on at least 1 occasion for objectives evaluated 3-4 times during the residency year • A score of Satisfactory Progress or greater in an objective for objectives evaluated 1-2 times during the course of the residency year.
Core Presentations & Projects	<p>These include at least one oral and one written presentation/educational communication to each of the following audiences: patients/caregivers/community, health profession students, pharmacists, other healthcare providers.</p> <p>A research project platform presentation and completion of a manuscript suitable for publication</p> <p>Completion of a business Plan</p> <p>Completion of a Quality Improvement Project.</p> <p>Completion of a Standing Order or Collaborative Practice Agreement or implementation process for a state-based protocol</p> <p>Minimum competency in the core projects/presentations must be achieved and maintained to successfully complete the program. Minimum competency is defined as a score of Satisfactory Progress or greater.</p>
Additional Requirements	See the Inova Pharmacy Plus PGY1 Community Residency Manual for any additional requirements